

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – December 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects: <u>ERSEA Attendance Child File Review</u> <u>Unannounced Safe Environment Visit</u>	December 2021
Non-Compliances – There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>Unannounced Safe Environment</u> <ul style="list-style-type: none">○ Missing newly hired training certificates and physical exam○ EHS diaper changing procedure not posted○ Expired Fire Inspection○ Missing First Aid supplies <u>ERSEA Attendance Child File Review</u> <ul style="list-style-type: none">○ There were 21 child files reviewed with two findings noted.	
Follow-up Activities: Follow up review completed November 2021 and monitoring projects are now closed.	
For more detailed information: Dianne.mendez@sanantonio.gov	

***EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)***



City of San Antonio Head Start Program

Monitoring Report – December 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

<p>Monitoring Projects:</p> <p>Unannounced Safe Environment Visits</p> <ul style="list-style-type: none"> ○ Blessed Sacrament Academy ○ Healy Murphy Child Development Center ○ Seton Home Child Care Center <p>ERSEA Attendance File Review</p>	<p>December 2021</p>
<p>Non-Compliances –</p> <p>A non-compliances was observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.</p> <ol style="list-style-type: none"> 1. Observed classroom ratio concern, one teacher to four children during meal time in three separate classrooms. <p>Child Care Center is required to submit a Plan of Action to ensure two teachers are maintained in the classroom at all times.</p>	
<p>Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):</p> <p>Unannounced Safe Environment Visits</p> <ul style="list-style-type: none"> ○ EHS diaper changing procedures not posted ○ Required Classroom Daily Checklist not completed ○ Electric cord not secured ○ Missing First Aid supplies ○ First Aid monthly checklist not current 	



- Chip paint needing repair
- Cabinet with bleach bottles left unlocked

ERSEA Attendance Child File Review

- There were 60 child files reviewed with eleven findings noted.

Follow-up Activities:

EHS – CCP child care director's provided corrective action responses and evidence supporting the actions taken in the ChildPlus Data System.

November 2021, follow up verification completed, and monitoring projects are now closed.

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